

Annexure B - Budget Template

SASAS BUDGET TEMPLATE				
Province				
Company Name				
Estimated no. of Data collectors				
Number of EA's				
Estimated no of days in the field				
TRAINING	UNIT	NO	UNIT COST PER ITEM	TOTAL
Transport for Data collectors	per day			
Accommodation including meals	per night			
Refer to Table 2 of ToRs : List of selected training venues per province: a two day training session will be provided by the HSRC to all data collectors in selected areas. Service Providers are required to budget for all logistical arrangements in terms of getting the data collectors to the venues and accommodating them. The HSRC will provide venues and lunches during the 2 day training session.				
FIELDWORK	UNIT	NO	UNIT COST PER ITEM	TOTAL
Fuel/Petrol	as per project plan			
Toll Gates	as per project plan			
Car Hiring Incl. KM	per day			
Data collector accommodation	per night			
Data collector subsistence	per day			
Data collector payment	per questionnaire			
Telephone cost/airtime	entire survey			
Personal Protection Equipment (PPE)	entire survey			
Management fee	entire survey			
Sub-total				
VAT				
Grand Total (Year 1- 2022)				
<i>Unit cost per questionnaire (based on budget above) - incl VAT</i>				
<i>Year 2 (2023) unit cost per questionnaire - incl VAT</i>				
Year 2 (2023) = % Escalation				
<i>Year 3 (2024) unit cost per questionnaire - incl VAT</i>				
Year 3 (2024) = % Escalation				