

THINKING BEYOND THE OBVIOUS

Integrated Public Sector Governance Workshop

11 - 12 August 2011

Global Prospectus Training Centre
Unit 5 Ferndale Mews, 15 Dover Street , Randburg , JHB

***This is an intensive, Practical and Insightful
Two-Day Workshop you don't want to miss!***



SETA Accreditation No. 2502

**Global
Prospectus**
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OVERVIEW

In the wake of the global financial crisis, governments across the globe are putting greater emphasis on good governance. It is important that the governments in African countries (incorporating national and provincial departments, government agencies, municipalities and state-owned entities and parastatals) assumes centre stage and “set the bar” on good governance standards and practices. In South Africa, the requirements of the Public Finance Management Act (PFMA), MFMA (applicable to municipalities), National Treasury Regulations, Protocol on Corporate Governance in the Public Sector and New Companies Act, as well as recommendations of King III (King Report on Governance for South Africa and Governance Principles – 2009) are just some of the major issues that need to be taken into account by public-sector institutions when striving to meet good governance standards and best practice. This is especially important for Africa in light of the new context of governance.

Furthermore, leadership in public sector has overriding duty to stakeholders and the general public to ensure that a spirit of good governance is inculcated in all levels of management. As the public sector character and attributes continue to evolve globally the notions of accountability, sustainability, transparency and corporate citizenship are identified as the pivot around which public management and good governance revolve.

By practising integrated and inclusive governance, public-sector institutions are set to gain among others the following:

- Policy making and implementation - nationally, provincially and locally will improve;
- Government priorities will be achieved as targets and accountability for achieving those targets will be clear;
- Service delivery will improve tremendously; and
- Public financial management and audit outcomes will improve.

OBJECTIVES

This Workshop advocates an integrated and inclusive approach to governance in the public sector, and is designed to present, discuss and provide guidance on key governance issues pertinent to public-sector institutions. The Workshop is therefore intended to equip delegates with practical insights into the implementation of good governance principles and best practice recommendations as contained in the current legislation, New Companies Act and King III.

OUTCOMES

On attending this Workshop delegates will access latest guidelines formulated to assist Company Directors and members of Governing Bodies in the public sector to both understand and fulfil their governance responsibilities. Key benefits include:

- Insight into current legislative and regulatory provisions in relation to governance requirements and how these apply to public-sector institutions
- Understanding the new 'Apply or Explain' governance framework
- Learning about the role, structures and responsibilities of Governing Body (Board, Council, Accounting Authority, etc.) and Management in implementing good governance principles
- Understanding the governance provisions of the New Companies Act and how these apply to public-sector institutions
- Knowledge of the key principles of King III and how these apply to public-sector institutions
- Learning how to practise both qualitative and quantitative governance
- Practical insights into the relationship between governance, strategy and sustainability
- In-depth understanding of the Integrated Reporting framework (inclusive of strategic, business, financial and sustainability information)
- Understanding infrastructure requirements and reporting implications of implementing good governance principles
- Overview of the five corporate sins (as applicable to the public sector)
- Learning about the inclusive approach to governance

WHO SHOULD ATTEND

Heads of Departments, Directors, Senior Managers, Managers, Supervisors, Engineers of:

- Directors, Company Secretaries, Executives and Senior Officials of state-owned companies, as well as provincial and municipal entities
- Senior Officials in national, provincial and local government
- Trustees, Sub-Committee Members and Principal Officers of pension funds, medical schemes and self-insurance funds for public-sector institutions
- Members of Audit and Advisory Committees for public-sector institutions
- Risk and Compliance Managers / Officers
- Internal Audit Managers / Officers
- External Auditors, Assurance Providers and Consultants to public-sector institutions (including their funds and schemes)
- Industry Regulators and other key Stakeholders within the public sector
- Directors, Executives and Senior Officials of non-governmental and 'not-for-profit' organisations funded by public-sector institutions

YOUR FACILITATORS

Andrew Mosae

Andrew is an independent finance, treasury and risk management practitioner with utmost passion for training, skills transfer and capacity building. He is frequently contracted to provide consulting and training services to various entities ranging from the academic, banking, corporate and public institutions in South Africa and other countries on the continent. He is also a striving entrepreneur having established and grown small business ventures in different industries including ICT, entertainment, properties, hospitality, transport and financial services within the SADC region. Andrew is the Founder and currently Chief Executive of LEHAHA Corporation. Before then, he held several senior positions including Managing Executive - Riskflow Institute; Executive Director - Zambezi Capital; Senior Advisor: Asset-Liability Management – Decillion Limited, and Senior Risk Manager – Land and Agricultural Development Bank. As a seasoned trainer, Andrew has extensive experience in the application of systems for Governance, Risk and Compliance (GRC); Asset-liability Management (ALM); Treasury Administration; and Cash Flow Management – having successfully implemented them for a number of private and public sectors/ organisations both in Southern Africa and other African countries. As contribution to the risk management profession, Andrew is currently serving as an Executive Committee Member for the Southern Africa Chapter of GARP (Global Association of Risk Professionals).

Dr. Thabo Masala

Thabo spent six years within Transnet in various business units as an IT Executive (Spoornet, Datavia, and SA Express Airways) with responsibilities both locally and throughout the rest of Africa. In 2001, he joined the financial services sector as a Director within Standard Bank. He spent three years as Deputy MD at Standard Bank Lesotho. Thabo is the founder of successful consulting offering management consulting and advisory services specializing in Strategy formulation for business development and growth, Business Simulation, financial services, Business process improvement, Information Technology, and Research. Thabo lectures in the areas of Finance, Strategy Management, Banking, Information Systems and Leadership.

PROGRAMME SCHEDULE

All timings are approximate due to the interactive nature of the course.

08:00	Registration and coffee	13:30	Afternoon session begins
08:30	Morning session begins	15:00 - 15:20	Afternoon refreshments and networking break
10:30 - 10:50	Morning refreshments & networking break	16:30	Course concludes
12:30	Networking luncheon		

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Chief Executive Officer - Dhevaraj Pillay
Auditors - Russell Bedford SA (Jhb) Inc.
Legal - DA Morris & Associates

08h00 REGISTRATION & OPENING**08h30 PUBLIC SECTOR GOVERNANCE: An Overview & Brief History**

- PFMA / MFMA & Treasury Regulations
- King I & II – corporate governance foundation
- Protocol on Corporate Governance in the Public Sector
- International governance trends
- New Companies Act - governance provisions
- King III – latest landmark in the corporate governance journey

10h30: TEA BREAK**10h45: ETHICAL LEADERSHIP & CORPORATE CITIZENSHIP**

- Five Constitutional Ideals for the public service
- Public service “Batho-Pele” principles
- Leadership & ethics
- Leadership & transparency
- Leadership & accountability
- Strategies for good corporate citizenship

11h15 GOVERNANCE & LEADERSHIP STRUCTURES

- Role & function of Governing Body (i.e. Board/Council/Accounting Authority, etc.)
- Duties & responsibilities of Directors/Councillors/Accounting Officers
- Board composition & independence
- Board/Council Committees
- Delegation of authority framework
- Approval of remuneration policies
- Board/Council performance evaluation
- Role of external strategic advisors
- Board/Council development & capacity building

12h15 MANAGING CONFLICT OF INTEREST

- Directors interests, transparency & disclosures
- Fairness in recruitment & supply chain management
- Independent Boards & advisors
- Corruption, favouritism & nepotism

12h45 LUNCH**13h45 STAKEHOLDER RELATIONSHIP MANAGEMENT**

- The art of inclusive governance
- Why cooperative governance?
- Constitutional Ideals & “Batho-Pele” Principles (revisited)
- Stakeholder communication & engagement
- Public participation
- Dispute resolution

14h15 CASE STUDY / DISCUSSIONS

- Political structures & leadership influence

15h15 TEA BREAK**15h30 CASE STUDY / DISCUSSIONS**

- The five corporate sins – are they applicable to the public sector?

16h30 WRAP UP & CLOSING

08h00 OPENING & RECAPING**08h30 INTEGRATED REPORTING FRAMEWORK**

- Reporting requirements – PFMA/MFMA & New companies Act
- Financial, economic, social & environmental reporting
- Independent assurance of sustainability reporting
- Proposed Framework for Integrated Reporting (2011)

09h30 INTERNAL CONTROL & AUDIT FRAMEWORK

- Audit Committee roles & responsibilities
- Composition & resourcing of Audit Committees
- Role & importance of Internal Audit
- Independent quality assurance review (IIA standards)
- External Auditors And Assurance Providers
- Performance auditing
- Integrated reporting oversight

10h30 TEA BREAK**10h45 RISK GOVERNANCE FRAMEWORK**

- Public Sector Risk Management Framework (National Treasury)
- Risk management strategy
- Risk Committee roles & responsibilities
- Duties and function of Chief Risk Officer (CRO)
- Risk assessment & mitigation
- Risk monitoring & reporting

11h45 INFORMATION TECHNOLOGY (IT) GOVERNANCE FRAMEWORK

- IT governance & Management responsibilities
- How IT strategy drives organisational strategy & performance?
- IT & risk management
- ROI / value delivery of IT investments & expenditure
- IT & business continuity management
- IT security (ISO code)

12h45 LUNCH**13h45 COMPLIANCE FRAMEWORK**

- Compliance & organisational culture
- Compliance & Governing Body (Board) responsibilities
- Structure, role & reporting lines of Compliance Function
- Compliance to mandatory laws & regulations
- Adherence with “non-binding” rules, codes & standards
- Internal policies & procedures
- Infrastructure requirements & financial implications

14h15 CASE STUDY / DISCUSSIONS

- Governance, strategy & sustainability – are they inseparable?

15h15 TEA BREAK**15h30 CASE STUDY / DISCUSSIONS**

- Take home value - practising qualitative governance

16h30 WRAP UP & CLOSING**NOT WHAT YOU'RE LOOKING FOR?**

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If we do not have what you require on our portfolio, we will design a program for you.



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Registration Form

GPW Asma

Fax Completed Registration Form To: +27 11 781 6044

Company Name: _____

Type of Business: _____

Address: _____

Tel: _____ Fax: _____

VAT Number: _____

Delegate 1:

Position: _____ E-Mail: _____

Delegate 2:

Position: _____ E-Mail: _____

Delegate 3:

Position: _____ E-Mail: _____

Delegate 4:

Position: _____ E-Mail: _____

Delegate 5:

Position: _____ E-Mail: _____

AUTHORIZATION: *Signatory must be authorized to sign on behalf of Company*

Name: _____

Position: _____

Signature: _____ Date: _____

CREDIT CARD DETAILS Cardholder's Name: _____

Credit Card Number: _____

CVC No: _____ Expiry Date: _____

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First National Bank: Randburg
Account Number: 62109 270372
Branch Code: 254005
- Credit card** - Please fill in your credit card details below

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